



P R O C U R E M E N T

Report to: STAR Joint Committee
Date: 17th November 2017
Report for: For Information
Report of: Head of Strategic Procurement

Report Title

Local Investment Update - 'Spend Local' and 'Risk-based Sourcing' Work Streams

Summary

The purpose of this report is to:

1. Provide a brief summary of the Local Investment project
2. Set out the actions and progress to date
3. Provide next steps
4. Detail the indicative plans for further roll out in Rochdale, Stockport and Trafford

Recommendations

The recommendation of this report is that the Joint Committee notes the contents of this report.

Contact person for access to background papers and further information:

Name: Nichola Cooke
Phone: 07711 454555

Background

Financial Impact:	The project provides a mechanism through which the STAR Councils can achieve greater local and SME spend.
Legal Impact:	Harmonised CPRs have been amended by Rochdale Council on a trial basis. Work to progress changes to Stockport Council and Trafford Council CPRs to re-harmonise is underway. Work stream activity will not contravene the Public Contracts Regulations 2015.

Background (continued)

Human Resources Impact:	None
Asset Management Impact:	None
E-Government Impact:	None
Risk Management Impact:	Addressed as part of the Business Cases
Health and Safety Impact:	None

Consultation

No public consultation required.

Reasons for Recommendation(s)

Since the approval of the two Business Cases by the STAR Joint Committee, work has progressed at pace. This report provides a summary of this progress and is for information only.

1. Summary of Local Investment Project

1.1 Spend Local and Risk Based Sourcing are both workstreams under STAR Business Plan 2017-2020. The Business Cases for these work streams were approved by STAR Joint Committee on 9th August 2017. Implementation was agreed to be a phased approach and therefore the initial roll out has been for Rochdale Council.

2. Progress to Date

	Progress to date	Future work planned
Communications Plan	<ul style="list-style-type: none">• Detailed communications plan has been developed with input from Rochdale council Communications Team.• Development of the 'Local Investment' branding.• Internal communications at Rochdale Council through intranet updates, posters, newsletters and support of Wider Leadership Team.• External communications campaign commenced focussed on promotion of the 'Match Fit sessions	<ul style="list-style-type: none">• Continue to implement Communications Plan• Continue to develop plans to engage with businesses that have not traditionally engaged with the existing business forums e.g. BME businesses.

	Progress to date	Future work planned
Internal Briefings	<ul style="list-style-type: none"> Presented at Rochdale Informal Cabinet 5th September 2017 to update them on the project and implementation. The STAR Procurement Team fully briefed about the new approach. 14 briefing session were set up for all budget holders in Rochdale Council to attend. The briefing sessions were delivered by STAR Procurement and were well attended and positive feedback received. A pop up stall was also in the reception of the Number 1 Riverside for the week commencing 25th September 2017. 	<ul style="list-style-type: none"> A few session 'mop up' sessions are established for those budget holders who could not attend the previous briefings
New Risk-Based Sourcing Approach	<ul style="list-style-type: none"> New approach and methodology has been developed. New Procurement Initiation Document (PID), which has been simplified and streamlined, launched. A short term waiver to the CPR's for Rochdale Council has been approved. 	<ul style="list-style-type: none"> A short term waiver to the CPR's for Trafford Council and Stockport Council is being progressed.
Business Engagement	<p>STAR procurement have been attending and presenting at a number of existing business events to promote the project and explain the next steps.</p> <ul style="list-style-type: none"> Greater Manchester Chamber Action 4 Business - 14/09/17 Rochdale Business Expo – 20/09/17 Health & Wellbeing Alliance, Rochdale CVS – 28/09/17 Rochdale RUFC Business Club – 02/10/17 Rochdale AFC Business Club – 17/10/17 Recharge Rochdale – 20/10/18 Molesworth Business Breakfast – 01/11/17 	<ul style="list-style-type: none"> Delivery of the Match-Fit sessions The sessions are now nearly fully booked so further session to be arranged

	Progress to date	Future work planned
	A series of 'Match-Fit' sessions have been arranged for businesses. The aim of these sessions is to provide information about the Local Investment project, explain how to win Council contracts, and how to respond and deliver social value.	
Spend Analysis	This work is being progressed by STAR Category Managers who are working with service leads to review both off-contract spend and outside-GM spend.	

3. Further Roll out

- 3.1. Significant internal resources have been used to deliver this project to date in Rochdale, with further work planned between now and the end of the financial year. It will also be important to keep the momentum going and reinforce the message throughout the year. This is included in the Communications Plan.
- 3.2. The roll out to Trafford and Stockport will take place in 2018. Before the roll out is progressed, a review of the approach used in Rochdale will be undertaken to ensure we capture any lessons learnt and what worked well, so we can modify our approach accordingly. Roll out cannot be progressed until the waiver to the CPR's has been actioned.
- 3.3. STAR Procurement have begun discussions with other large public sector organisations in Rochdale to try and align our approaches and provide consistency and simplicity for any local business or SME wanting to do business with the public sector in Rochdale. This is supported by the Rochdale Stronger Together initiative. STAR procurement attended the working group on 6th October and shared the details of the Local Investment project and what is planned for the future. We are meeting the Rochdale Boroughwide Housing (RBH) Management Team to discuss a shared approach.

4. Recommendations

- 4.1. It is recommended that STAR Joint Committee note the contents of this report.